

**Minutes**  
**Town of Durand Board Meeting**  
**Held on December 11, 2012, 7:00 pm**  
**At the Town Hall**

**Call to Order**

By Acting Chairman Mark Weiss at 7:02 pm

**Roll Call**

Penny Bauer, Mark Weiss, Clerk Lisa Ridgeway, Treasurer Diane Sinz all present, Chairman James Kraft absent.

**Others Present**

Daniel G. Bauer

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of November 29, 2012 Meeting Minutes:**

**Minutes of the Public Budget Hearing** on November 29, 2012 were discussed with a few changes to the wording in the fourth line. Additions are highlighted in bold:

"Clerk, Lisa Ridgeway presented the 2013 proposed budget. A **suggestion made by those in attendance**, was to **change the wording of** the following lines on the Revenue spreadsheet: line 20, Cash Balance C/O to next year, to Projected carry over to next year, and line 25, Cash Balance C/O to next year to End of year cash balance. **A recommendation to accept the 2013 proposed budget was made by the consensus.**"

Motion was made by Penny Bauer and seconded by Mark Weiss to approve the minutes with changes. All in favor-2, opposed-0, motion carried.

**Minutes of the Special meeting of the electors** held on November 29, 2012 were read. Motion was made by Penny Bauer and seconded by Mark Weiss to approve the minutes as presented. All in favor-2, opposed-0, motion carried.

**Minutes of the Regular Board Meeting** held on November 29, 2012 were read. Motion was made by Mark Weiss and seconded by Penny Bauer to approve the minutes as presented. All in favor-2, opposed-0, motion carried.

\*\*\* Chairman James Kraft was absent for approval of minutes.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Treasurer Diane Sinz. Balance as of November 30, 2012 was \$98,415.69.

**Vouchers and Correspondence:**

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaling \$12,071.52. Correspondences were viewed by the board.

**Public Comments on Agenda Items**

No public comments at this time

**Items to be discussed or acted upon**

**a. Plan Commission Update:**

This discussion item was tabled due to no Plan Commission Members in attendance.

**b. Extending Pepin County Moratorium (Ordinance NO.181 Non-Metallic Mining):**

On the recommendation from the Plan Commission, a six month extension will be added to the Pepin County Moratorium. Motion was made by Mark Weiss and seconded by Penny Bauer to extend the Pepin County Moratorium. All in favor-2, opposed-0, motion carried.

**c. Non-Metallic Mining Ordinance:**

This discussion item was tabled until after the next Plan Commission Meeting.

**d. UDC Inspector:**

Motion was made by Penny Bauer to renew contract of UDC Inspector Fred Weber. Mark Weiss seconded. All in favor-2, opposed-0, motion carried.

**e. Town of Durand Website:**

Clerk Lisa Ridgeway presented a sample of the Town of Durand Website. Lisa said she is willing to set up the website, which would include up to date information for meeting times and dates, agendas, minutes, budget, Plan Commission, dog licenses, permits, zoning, ordinances, property taxes, elections, and contact information. The website would cost \$4.95 per month. Motion was made by Mark Weiss and seconded by Penny Bauer to allow Lisa to set up the Town of Durand Website, with the topic revisited after one year. All in favor-2, opposed-0, motion carried.

**Public Comments on Non Agenda Items**

Treasurer Diane Sinz informed the Board that her computer is not working properly, so it has been impossible to use for tax work. Diane's son-in-law works

for Westconsin Telecom, and will be working on the repair of the computer later after the meeting tonight. Diane is asking if an hourly rate could be given to him for his work. After discussion, the Board recommended that Diane ask him what fees he would accept for his time spent on the computer. No motion was made.

#### **Future Agenda Items and Meeting Dates**

The next meeting is set for Tuesday January 15, 2012. The meeting will consist first of the Caucus, beginning at 7:00, and immediately following will be the Regular Town Meeting. Agenda items are as follows: Plan Commission Update, Non-metallic mining ordinance, Budget categorization for Town of Durand Website, Engineering Report on Dorwin's Mill Bridge, and the purchase and repair costs for the Treasurer's computer.

#### **Adjourn**

Penny Bauer motioned to adjourn, and Mark Weiss seconded. All in favor-2, opposed-0, motion carried. Meeting adjourned at 9:23 pm.

#### **Respectfully Submitted by:**

Lisa Ridgeway, Town Clerk