

**Town of Durand Board Meeting  
Held on September 11, 2012  
At the Town Hall**

**Call to Order**

By Chairman James Kraft at 7:01 pm

**Roll Call**

Penny Bauer, Mark Weiss, Chairman James Kraft, Clerk Lisa Ridgeway, Treasurer Diane Sinz

**Others Present**

Daniel G. Bauer, Earl Vraa, Glenys Kraft, Dennis Hayden, Kay Hayden, Richard Bauer, Patrick Wayne, Tad Bauer, Greg Glaus, Greg Heit

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of August 13 Meeting Minutes**

The August 13, 2012 meeting minutes were handed out and read by all. Motion was made by Mark Weiss and seconded by Penny Bauer to approve the August 13, 2012 meeting minutes. All in favor-3, opposed-0, motion carried.

**Approval of August 23, 2012 Meeting Minutes**

The August 23, 2012 meeting minutes were handed out and read by all. Kayleen Hayden's name has been added as an attendee. Motion was made by Mark Weiss and seconded by Penny Bauer to approve the updated August 23, 2012 meeting minutes. All in favor-3, opposed-0, motion carried.

**Public Comments on Agenda Items**

In order to resolve issue with current pool fence ordinance, Tad Bauer presented photos and safety facts concerning his pool cover.

**Items to be discussed or acted upon**

a. New Town of Durand Clerk Introduction:

Chairman James Kraft introduced new Town of Durand Clerk Lisa Ridgeway.

b. Second Inspection of Pool Update:

Motion was made by Mark Weiss and seconded by Chairman James Kraft to accept current pool cover as safe; the Plan Commission will be adding a text amendment to the current ordinance. All in favor-3, opposed-0, motion carried.

c. Board recommendation on new Zoning Administrator and Building Permit Issuer role:

The board discussed expectations of the role to include documentation of inspections and record keeping.

d. Petition to have Meridian Lane and Bear Creek Lane blacktopped.

After discussion, the Board found that until the road is brought up to specifications, they are unable to approve blacktopping.

e. Glenn Stoddard Update:

A check was paid to Glenn Stoddard for the amount of \$1500 on 09/14/12.

Mark Weiss made a motion to have a meeting set up with Glen Stoddard and the Plan Commission. Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

f. 2012 Town of Durand Newsletter:

After discussion, the Board decided to hold off on the Newsletter until after the meeting with Glen Stoddard.

### **Public Comments on Non Agenda Items**

It was suggested that an email group could be created to send out future agendas to anyone interested. Information about this could be included in the Newsletter.

### **Treasurer's Report**

The Treasurer's report was presented to the Board by Treasurer Diane Sinz. Balance as of August 31, 2012 is \$84,649.35

### **Vouchers:**

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaling \$494.67.

### **Any Other Business**

Mark Weiss made a motion to pay Audrey Bauer \$20.00 per hour to assist present clerk. Seconded by Penny Bauer. All in favor-3, opposed-0, motion carried.

### **Future Agenda Items and Meeting Dates**

7:00 pm, October 25, 2012 will be the date of the next meeting.

- 2013 Budget Discussion
- Update on Plan Commission Meeting with Attorney Glenn Stoddard.

### **Adjourn**

Mark Weiss motioned to adjourn, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

### **Respectfully Submitted by:**

Lisa Ridgeway, Town Clerk