

**Minutes**  
**Town of Durand Regular Board Meeting**  
**Held on February 6, 2014 at 7:00pm,**  
**At the Town Hall**

**Call to Order**

By Chairman Stan Ridgeway at 7:05 pm

**Roll Call**

Chairman Stan Ridgeway, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Audrey Bauer, all present.

**Others Present**

None

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of January 14, 2014 Regular Board Meeting Minutes**

Minutes of the January 14, 2014 Regular Board Meeting Minutes were read. Motion made by Penny Bauer, and seconded by Mark Weiss to approve minutes as presented. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Treasurer Audrey Bauer. Balance on hand as of January 31, 2014 was \$350,531.58

**Payment of Vouchers:**

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaled \$15,025.04 Motion made by Stan Ridgeway and seconded by Mark Weiss to approve vouchers. All in favor-3, opposed-0, motion carried.

**Chairman's Report:**

Stan spoke to Pepin County Highway Department Commissioner John Hanz regarding the status of the TRIP grant to repair Rustad Lane. At this time, no update was available.

**Public Comments**

No public comments

**Items to be discussed or acted upon:**

**Plan Commission Update**

The next Plan Commission meeting will take place February 13, and up for discussion will be Don Weiss's driveway permit application, the zoning ordinance, and fee schedule. Cedar Corp will be attending to discuss ordinance updates.

**Record Retention**

The board reviewed record retention guidelines provided by Wisconsin Towns Association, and Stan also distributed an example of a Record Retention Ordinance. The board will discuss at a future meeting if they want to adopt an ordinance before any Town Hall clean up is done.

**Town Hall Clean up**

A weekend in March will be set up for cleaning up and organizing the Town Hall. Posting at the three places will give notice.

**Audit Checkbook**

The 2013 check book was audited by the board.

**Adjourn,**

The next meeting date is set for Tuesday March 11 at 7:00 pm. Agenda items: Record Retention. Stan Ridgeway motioned to adjourn, and Mark Weiss seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 8:17 pm.

**Respectfully Submitted by:**

Lisa Ridgeway, Town Clerk